

30 Day / 60 Day

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Dear Customer,

We are delighted to be considered as a supplier to your company. Since 1917, Rieker Inc has been committed to meeting our customers' requirements and increasing customer satisfaction through continual improvement of our products, services and quality management system. We trust that you too will be 100% satisfied with our products and services.

With a team of professionals dedicated to serve our customers, please allow us to ensure the same service to you by communicating any requests or complaints you may have. Below are your key account representative contact information.

Contact Information		
CUSTOMER CARE: inquiry@riekerinc.com	ACCOUNTS RECEIVABLE: accounting@riekerinc.com	
CONTROLLER: Vida Javan vjavan@riekerinc.com	VP OPERATIONS: Joe Denigan jdenigan@riekerinc.com	
PHONE: +1 (610) 500-2000 FAX: +1 (610) 500-2002	REMIT TO ADDRESS: Rieker Inc, PO BOX 415 Chester Heights, PA 19017 USA	

PLEASE FILL OUT COMPLETELY

Note this PDF file contains form fields allowing you to type in your information. Once filled out, please email it along with your Purchase Order to accounting@riekerinc.com. Or it may be printed and faxed along with your Purchase Order to 610-500-2002, attention Accounting Department.

IMPORTANT: Please sign and include the appropriate Net Term Agreement when sending the filled out documents back to Rieker.

If you require any additional information from us to set up Rieker as a vendor and/or to facilitate payment please do so prior to the due date of all invoices.

If you require any forms to be filled in order to give us approved vendor status, please fax the forms to 610-500-2002 Attention Accounting Department; or email the forms to accounting@riekerinc.com.

Thank you!

Your Rieker Accounting Team

Rieker Rugged. Rieker Reliable.™			
RIEKER INC • 34 MOUNT PLEASANT ROAD • ASTON • PA • 19014 • USA			
610-500-2000	fax: 610-500-2002	inquiry@riekerinc.com	www.riekerinc.com

9/14/15

FORM NUMBER: RK0012 01/07 UPDATED:



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Please fill out completely to expedite processing. Thank you.

COMPANY INFORMATION			
NAME OF COMPANY			
COMPANY ID # / TAX EXEMPTION #. (EIN/TIN)			
GST/HST #		PEI/PST #	
OTHER, SPECIFY TYPE		DUNS#	
CORPORATION	PARTNERSHIP	SOLE PROPRIETORSHIP	
PRINCIPAL OWNERS			
TYPE OF BUSINESS			
	BILLING I	NFORMATION	
ADDRESS			
CITY	STATE	ZIP CODE	COUNTRY
BILLING CONTACT		EMAIL	
TELEPHONE		FAX	
SHIP TO INFORMATION			
ADDRESS			
ADDRESS	SHIF TO I	NFORMATION	
ADDRESS	STATE	ZIP CODE	COUNTRY
			COUNTRY
CITY		ZIP CODE	COUNTRY
CITY SHIP TOCONTACT	STATE	ZIP CODE EMAIL	COUNTRY
CITY SHIP TOCONTACT	STATE	ZIP CODE EMAIL FAX	COUNTRY
CITY SHIP TOCONTACT TELEPHONE	STATE	ZIP CODE EMAIL FAX Y CONTACTS	COUNTRY
SHIP TOCONTACT TELEPHONE PURCHASING CONTACT	STATE	ZIP CODE EMAIL FAX Y CONTACTS EMAIL	COUNTRY
SHIP TOCONTACT TELEPHONE PURCHASING CONTACT TELEPHONE	STATE	ZIP CODE EMAIL FAX Y CONTACTS EMAIL FAX	COUNTRY
CITY SHIP TOCONTACT TELEPHONE PURCHASING CONTACT TELEPHONE ACCOUNTS PAYABLE CONTACT	STATE	ZIP CODE EMAIL FAX Y CONTACTS EMAIL FAX EMAIL	COUNTRY
CITY SHIP TOCONTACT TELEPHONE PURCHASING CONTACT TELEPHONE ACCOUNTS PAYABLE CONTACT TELEPHONE	STATE	ZIP CODE EMAIL FAX Y CONTACTS EMAIL FAX EMAIL FAX	COUNTRY
CITY SHIP TOCONTACT TELEPHONE PURCHASING CONTACT TELEPHONE ACCOUNTS PAYABLE CONTACT TELEPHONE CONTROLLER	STATE	ZIP CODE EMAIL FAX Y CONTACTS EMAIL FAX EMAIL FAX EMAIL	COUNTRY



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Business References Where Credit Is Now Extended

COMPANY/ORGANIZATION INFORMATION			
NAME OF COMPANY #1		NAME OF COMPANY #2	
ADDRESS		ADDRESS	
CREDIT LIMIT		CREDIT LIMIT	
CONTACT		CONTACT	
TELEPHONE	FAX	TELEPHONE	FAX
EMAIL		EMAIL	
	COMPANY/ORGANIZ	ATION INFORMATION	
NAME OF COMPANY #3		NAME OF COMPANY #4	
ADDRESS		ADDRESS	
CREDIT LIMIT		CREDIT LIMIT	
CONTACT		CONTACT	
TELEPHONE	FAX	TELEPHONE	FAX
EMAIL		EMAIL	
	BANK INFO	ORMATION	
BANK (CHECKING ACCOUNT)		BANK (SAVINGS ACCOUNT)	
ADDRESS		ADDRESS	
ACCOUNT #		ACCOUNT #	
CONTACT		CONTACT	
TELEPHONE	FAX	TELEPHONE	FAX
EMAIL		EMAIL	



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NET 30 AGREEMENT:

Payments are due within the Net 30-day terms stated on our invoice. Invoices must be paid in full by the due date. Delinquent accounts will incur a one and one-half percent charge per month on the balance. Your net terms will be changed to a no-net term if we attempt to contact your accounts payable representative and we do not receive a response within three business days. You may also find your net terms changed if we do not receive a payment on the date indicated by your accounts payable representative when we contact them. Payments may not be withheld due to anticipated credits. Unauthorized deductions on invoices are not acceptable. Any billing disputes must be reported prior to the due date of the invoice to your accounts payable contact at (610) 500-2000 extension 2006. International accounts may incur a bank charge on their invoice. If payments are made in U.S. Dollars by a bank, which has a branch in the United States, you may deduct this charge since we will not be charged a fee in this case. Our E.I.N. # is 23-2858784. If you require any additional information from us to set Rieker up as a vendor and/or to facilitate payment please do so prior to the due date of all invoices. If you require any forms to be filled in order to give us approved vendor status, please let us know as soon as possible.

Payment received within 30 days of order, are discounted (the deduction is included in the Net 30 quoted price). If Net 30-Day Terms are extended but payments are not made within 30 days, the discounted price is subject to change. Net 60 terms are available, which are not discounted. NET 30 means that payment must be received within day 1 through day 30, NET 60 means that payment must be received within day 31 through day 60. Payments received after the NET Terms extended are subject to additional fees. All prices are based on shipment quantity.

One Year Warranty: The manufacturer of this quality instrument warrants that in the event of failure of this instrument, within twelve months of the date of purchase, due to defect in material or workmanship, the company will repair of replace such instrument without cost to the customer, provided that the instrument is returned prepaid to Rieker. IN NO EVENT WILL RIEKER BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY KIND. If you need to return an item please call to obtain a Return Merchandise Agreement Number and return shipment instructions prior to shipping the item to us. Please note that custom order items are non-returnable.

Acceptance: This is an offer to sell our product on the terms and conditions written above and should not be viewed as an acceptance of any other offer or agreement. Unless expressly agreed, Rieker does not, and will not accept any changed or additional terms included in other documents. Any additional or conflicting terms made a part of, or attached to a purchase order will not be considered, and Rieker objects to any such terms. As such, you acknowledge that the terms stated herein are the only terms in effect with respect to your purchase of these instruments. Any purchase order received by Rieker will be considered acceptance of the terms stated in this document only.

Please sign below and fax back to Rieker at (610) 500-2002 to acknowledge your approval. We look forward to servicing you.		
Signature of Authorized Representative		Date
Print Name	Title	
Thank you for your business,		

Vida Javan President



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NET 60 AGREEMENT:

Payments are due within the Net 60-day terms stated on our invoice. Invoices must be paid in full by the due date. Delinquent accounts will incur a one and one-half percent charge per month on the balance. Your net terms will be changed to a no-net term if we attempt to contact your accounts payable representative and we do not receive a response within three business days. You may also find your net terms changed if we do not receive a payment on the date indicated by your accounts payable representative when we contact them. Payments may not be withheld due to anticipated credits. Unauthorized deductions on invoices are not acceptable. Any billing disputes must be reported prior to the due date of the invoice to your accounts payable contact at (610) 500-2000 extension 2006. International accounts may incur a bank charge on their invoice. If payments are made in U.S. Dollars by a bank, which has a branch in the United States, you may deduct this charge since we will not be charged a fee in this case. Our E.I.N. # is 23-2858784. If you require any additional information from us to set Rieker up as a vendor and/or to facilitate payment please do so prior to the due date of all invoices. If you require any forms to be filled in order to give us approved vendor status, please let us know as soon as possible.

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Please sign below and fax back to Rieker at (610) 500-2002 servicing you.	to acknowledge your	r approval. We look forward to
Signature of Authorized Representative		Date
Print Name	Title	
Thank you for your business,		

Vida Javan President